

TOWN OF OSCEOLA
BOARD OF SUPERVISORS MEETING
Tuesday, January 2, 2024 — 6:30 p.m.

Meeting Minutes

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Tuesday, January 2, 2024, at 6:32 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

CALL TO ORDER: Chair Lindh called the regular meeting to order at 6:31 p.m.

VERIFICATION OF MEETING POSTING: Clerk Pratt confirmed that the notice was posted at the Town Hall, Dresser Post Office, the First National Community Bank, the Town Web site and the Town Facebook site.

PLEDGE: Lindh led the Pledge of Allegiance to the United States Flag.

PRESENT: Chair Lindh, Supervisors Cronick, Johnson, Thompson, and Weingarten

ABSENT: None

PUBLIC ATTENDEES: Clerk Pratt, Treasurer Carlson, Public Works Supervisor Raddatz, Rodney Bastian, Jim Brundage, Dan Burch, Mark Skjervén, Trish Carlson, Mike Wallis, Bob Wright, "EE", "BW", "DS" and Matt Anderson (Osceola Sun) attended virtually.

CHECK PRESENTATION AND APPROVAL OF BILLS

A packet of check detail was provided by Treasurer Carlson for the period December 4, 2023 through January 3, 2024. Checks 19124-19174, \$8,9423.07

MOTION BY CRONICK/JOHNSON TO APPROVE THE LIST OF CHECKS AND ACH PAYMENTS FOR THE PERIOD December 4, 2023 THROUGH January 3, 2024 : CHECK NUMBERS 19124 THROUGH 19174 AND ACH PAYMENTS FROM December 4, 2023 THROUGH January 3, 2024 FOR A TOTAL OF \$89,423.07.
MOTION CARRIED.

ACCEPTANCE OF PROPOSED AGENDA

MOTION BY JOHNSON/CRONICK TO APPROVE THE PROPOSED AGENDA. MOTION CARRIED.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

MOTION BY JOHNSON/CRONICK TO APPROVE THE 12/04/2023 REGULAR TOWN BOARD MEETING MINUTES AND THE 12/12/2023 SPECIAL TOWN BOARD MEETING MINUTES, MOTION CARRIED.

PUBLIC COMMENT

Rodney Bastian with the Lotus Lake Association: requested information from Cindy Thorman's comment about the Lake being polluted. Stated he feels that Cindy Thorman should not be on the Plan Commission

Trisha Carlson: President of FORCE WI, read the letter she sent to the board, requesting to have Cindy Thorman removed from the Planning Commission.

Mike Wallis: In regard to the October Commission Mtg comments by Thorman, the 2009 Comp Plan was written by a consultant, 3 member town board and residents. The board was requested to fore-go any major updates in the new plan when it is updated.

Mark Skjerven: Commented that all employees should be paid for all the work they do, employees cannot volunteer their time.

PUBLIC WORKS REPORT

Raddatz gave a detailed report of work efforts done throughout December, which included:

- Placed driveway ahead sign on 200th blind side hill.
- Washed all equipment and cleaned shop
- Cut low hanging branches and leaning trees
- Ordered dock for Sand Lake from Warner's Dock
- Pickup mower from Midwest Equipment in New Richmond and adjust mower to tractor and grease.
- Wire and mount 3rd scv valve on tractor
- Hauled sand and salt mix sand to bring shed back to full
- Unloaded culverts
- Met with other towns about upcoming chipseal and road projects for 24 season.
- Plowing and sanding after snow
- 12/17/23 tree down on big lake dr at 9:30pm
- Cleaned up and hauled steel and tires in to recycling
- Graded roads after rain
- Re-installed speed sign that someone ran down

TREASURER'S REPORT

Bank balances as of December 1, 2023: General Fund

\$52,932.47; General Money Market Account \$440,101.30; Tax Receipt Account \$413,867.10; Dresser Traprock Assurance \$15,115.55; ARPA \$284,689.46; and Public Works Capital \$155,368.63, totaling \$1,362,074.51.

Carlson provided the Board with the latest 2023 Profit and Loss Budget vs. Actual report as of January 1, 2024. A few items were over budget and Carlson brought to the board Resolution Amending the 2023 Budget Resolution 24-01-01, updating the Nov. 12, 2023 budget. Profit and loss report was provided along with the 2024 budget.

Carlson shared with the Board a report of the year-to-date building permits that were applied for and paid for and picked up (50 year to date).

MOTION BY CRONICK/WEINGARTEN TO APPROVE THE TREASURER'S REPORT AS PRESENTED. MOTION CARRIED.

MOTION BY CRONICK/JOHNSON TO APPROVE THE RESOLUTION AMENDING THE 2023 BUDGET RESOLUTION 24-01-01. MOTION CARRIED.

CLERK'S REPORT

Clerk Pratt gave a report out of work activities during the month of December, including training under Denise Skjerven, online Wisconsin Election Commission CORE Clerk training, 83 Burn permits for 2023, accepting gopher tail turn -ins, and meeting resident who brought in tax payments.

OLD BUSINESS

CONSIDER PURCHASE OF NEW PUBLIC WORKS SNOWPLOW/DUMP TRUCK

Raddatz provided an update on purchasing the new truck from Universal Truck Equipment
MOTION BY LINDH/WEINGARTEN TO PURCHASE A NEW SNOWPLOW/DUMP TRUCK. MOTION CARRIED

CONSIDER SIMMON ROAD PROJECT

There are no updates at this time.

CONSIDER COMPREHENSIVE PLAN UPDATE

There are no updates at this time.

CONSIDER SIMMON DRIVE ROAD PROJECT

There are no updates at this time.

CONSIDER RECORDS RETENTION PROJECT

There are no updates at this time.

NEW BUSINESS

CONSIDER ROAD PROJECTS FOR 2024 BIDS

Chair Lindh provided a map with proposed projects and 2024 budget of \$461,344.00 and \$100,000 ARPA funds for projects
MOTION BY CRONICK/JOHNSON TO PREPARE FOR BIDS FOR CRACKSEALING FOR 240TH STREET FROM COUNTY ROAD M TO STATE ROAD 35, 248TH STREET FROM COUNTY ROAD M TO STATE ROAD 35, AND FOR GSB88 FOR 200TH STREET BETWEEN COUNTY ROAD F AND 110TH AVE. MOTION CARRIED.

CONSIDER RESOLUTION 24-01-02 NEW SIGNATURES ON DEPOSITORY ACCOUNTS

Approval by the Town Board for signatures of Chair Dale Lindh, Clerk Danielle Pratt and treasurer, Jan Carlson.
MOTION BY LINDH/WEBLEY TO APPROVE RESOLUTION 24-01-02. MOTION CARRIED.

CONSIDER NEW CLERK HOURS – MOTION BY THOMPSON/CRONICK TO APPROVE NEW CLERK OFFICE HOURS 9AM-1PM MONDAY-FRIDAY. MOTION CARRIED

CONSIDER PURCHASE OF OFFICE COPIER

Current copier is no longer maintained by EO Johnson, new Copier will print 30 pages per min. price is \$4,918.77 plus a quarterly maintenance plan \$276.66, overall printing costs will lower.
MOTION by LINDH/THOMPSON TO PURCHASE A NEW CANNON IMAGE RUN COLOR COPIER FOR \$4,918.77 PLUS MAINTANENCE SERVICE PLAN of \$276.66 PER QUARTER. MOTION CARRIED.

CONSIDER ELECTION EQUIPMENT HARDWARE MAINTENENCE

ImageCast Election Hardware Maintenance Agreement in the amount of \$1,325.00 for three ICE machines and none ICX Machines.
MOTION BY THOMPSON/WEINGARTEN TO GET RID OF THE MACHINES AND VOTE ON PAPER BALLOTS AND RETURN TO HANDCOUNTING. MOTION FAILED.
MOTION BY LINDH/JOHNSON TO APPROVE THE COMMAND CENTRAL HARDWARE MAINTENENCE AGREEMENT INVOICE OF \$1,325.00. MOTION PASSES.

CHAIR'S REPORT

Lindh attended a fire board meeting where a motion passed to purchase a new transmission for close to \$5,000.00. Received from the town audit to start the audit process in February, no new service agreement needed, 5 year contract was signed in 2023.

Received a request on 12/29/23 to have a planning commission member removed.

A complaint was received for property 752 200th St., and appeared to have two residential spaces, board members attempted to stop by the property and did see that 2 spaces were being occupied. This will be brought to the attention of the county.

SUPERVISOR'S REPORT/CRONICK (including Plan Commission update)

Nothing to report, no December Plan Commission Meeting

SUPERVISOR'S REPORT/JOHNSON

Nothing to report.

SUPERVISOR'S REPORT/THOMPSON

Nothing to Report

SUPERVISOR'S REPORT/WEINGARTEN

Nothing to report.

COMMITTEE REPORTS: CONSIDERATION/REVIEW/DISCUSSION

Finance: Nothing to report.

Media & Technology: Nothing to report.

Personnel: Keys will be return by previous Clerk

Public Works: The Public Works Committee requested to purchase a rubber tire roller for \$5000, to be discussed at next Public Works Meeting.

REQUEST FOR FUTURE MEETING AGENDA ITEMS

- Old Business:
 - Consider Simmon Drive Road Project
 - Consider Comprehensive Plan Update
 - Consider Records Retention Project

- New Business:
 - Consider Removal of Plan Commission Member

OTHER DECEMBER BOARD MEETINGS

NEXT PLAN COMMISSION MEETING

Tues., January 23, 2023, 6:00 p.m.

NEXT TOWN BOARD MEETING

Monday, Feb 5, 2024, 6:30 p.m.

COMMUNITY MEETINGS BOARD MEMBERS ATTEND

OAAS January 14

ADJOURN

MOTION BY THOMPSON/WEINGARTEN TO ADJOURN THE TOWN BOARD MEETING MONDAY, January 2, 2023. MOTION CARRIED. The meeting adjourned at 7:54 p.m.

To be approved: February 5, 2024

Approved: 2-5-24

Dani Pratt

Town Clerk