Form No.	

Minor Subdivision Application

To the Town Board and Planning Commission of the Town of Osceola, Polk County, Wisconsin

I, the undersigned, being owner/owner's agent of all the area herein described, hereby request from the Town Board of the Town of Osceola, review of a Minor Subdivision under the provisions of the "Subdivision and Platting Ordinance for the Town of Osceola, Polk County, Wisconsin." Agent: (Signature) (Signature) Name: Address: _____ Address: (City, Town) (City, Town) (State) (Zip) (State) (Zip) Telephone No.: Telephone No.: Email Address: Email Address: For Town Use Only: Date Filed: Fee Paid: Received By: More information may be requested by the Planning Commission or Town Board if deemed necessary to properly evaluate your request. The lack of information requested by this form may in itself be sufficient cause to deny the petition. If you have any questions regarding the procedure, please contact the Chairman of the Town Planning Commission. ☐ LEGAL DESCRIPTION OF THE PROPERTY (ATTACH ADDITIONAL SHEETS IF NECESSARY): Lot No. Block No. Subdivision or Government Lot # , 1/4 of Section _____ T ____ N, R ___ E ___ W___, Town of Osceola, Wisconsin Page# _____ Polk County Register of Deeds Area in Acres Volume Tax# ☐ PRESENT IMPROVEMENTS ON THE LAND (DESCRIBE): ☐ Number of New Lots to be Created Present Use Zoning District Future Use With this land division, how many acres will remain with the original parcel? How many acres will be lotted off for each new parcel? Surveyor Name, Phone # and Email

Has there been a previous subdivision, major or minor, on this land before?

Form No.	

Surrounding Owners, Land Use and Zoning Designations

	Owner	Land Use	Zoning
North			
North			
South			
South East East			
East			
East			
West			
West			

Review Requested (Choose one)

Concept Review (No recommendation by the Plan Commission shall occur).	
Preliminary Review (Recommended approval, conditional approval, or rejection of the proposed plan).	

Information Required

Table #1: Information To Be Shown on Plans			
Description	Concept	Preliminary	
Air Photos of area	X	With lot lines shown	
Subdivider contact information	X	X	
Land Owner of record	X	X	
Property lines	Sketched	Surveyed	
Proposed road locations	X	X	
Adjacent landowners and structures	X	X	
Driveway locations		If required	
Shared driveways		X	
Entire area plan		X	
Topographic contours		If required	
Engineered road plans		X	

Plan Commission Recommendation

The Town Plan Commission shall recommend approval, conditional approval, including a recommendation of the need for Development Agreement, or rejection of the proposed plan to the Town Board. If approval or conditional approval is recommended, the plan shall be referred to the Board for consideration.

Form No.	

		luded e Included l or N/A)	Received (For Town Use Only)	
☐ General Submission Requirements for all Applications				
PART A: The following checklist contains the necessary components that must be identified on the Certified Survey Map; Drainage, Grading and Erosion Control Plans; and Soil Boring test results.				
☐ Survey showing the original lot and proposed lots. Including the following information:				
 Acres, boundary lines, distances and bearings Net Build able area on created and existing parcels Identification and location existing structures Identification of driveway access points and associated culverts Easements and rights-of-way including all Utilities Topographic Data. Including the following: Identification of slopes greater than 20% and all Rock Out Cropping Wetland delineation report and map Type of wetland identified Determination of private/public waters Shoreland classifications Depict ordinary high water mark Identify 100-year floodplain elevation 		N/A		
- Elevation of groundwater □ Information to be provided on separate map:		N/A		
Drainage Grading, and Erosion Control Plans		27/1	La	
 Soil Testing for the installation of an on-site septic disposal system Map identifying soil types and locations of soil borings 		N/A N/A N/A		
PART B: Inclusions (please clearly check yes or no in the following checklist of items to submit for Planning Commission and Town Board review).				
 12 Copies of Certified Survey Map (See above for information to be included on the Certificate of Survey) 	Yes	No		
Application Fees	Yes	No		
Road plans, if new roads are proposed Driveyou Permit if required.	Yes	No		
 Driveway Permit, if required Wetland delineation to be performed by a professional and maps reviewed by Town's Engineer, if required. 	Yes Yes	No No		
Drainage, Grading and Erosion Control Plans	Yes	No	В	
 Soil boring results for all proposed lots not having a residence on the lot (soil test location to be shown on individual lots. 	Yes	No		
Town Checklist	Yes	No		
 Copies of Letters received from any associated or contacted agencies. 	Yes	No		